



Online Account Access Authorization & Agreement

Company Name : _____

Authorizing agent : _____

Password : _____ (6 characters minimum) Federal Id # : _____

Terms of Use:

You authorize Payrite to provide you with online access to payroll reports. Payroll information is updated periodically or the next business day following processing. Payroll reports contain sensitive information such as company, employee and tax liability information. Online access may be immediately suspended or permanently revoked due to misuse, late or non-payment of regular payroll processing fees, account termination, or other reasons as determined solely by Payrite. Non-sensitive information (forms, links, etc.) are always available to you by logging on using your Company's federal id number for both the user name AND password. This login will not provide any confidential payroll information. Any other information (company, employee, payroll, tax information, etc.) is accessible using your federal id number for the user name and a password you select. You will receive only one secure online access password. You may allow our 'partner' accountants (accounting firms registered with Payrite) to have online access to your account as well. You may also, at your discretion, provide employee access to paystubs and any other reports that may become available from time to time. Maintenance of employee access is the sole responsibility of

Security Policy & Limitation of Liability:

Payrite maintains high levels of security for your protection. Once logged on, your account information appears only in a pop-up browser window. This window contains 128 bit SSL (secure socket layer) encryption, secured servers behind firewalls, and secured database structures. Your use of the internet is solely at your own risk and you agree to hold Payrite, it's officers and assigns, completely and totally harmless from any and all liabilities as a result of such usage. Payrite makes no warranties, express or implied, including, but not limited to, those of merchantability or fitness for a particular purpose. This includes delays, non-deliveries, mis-deliveries or service interruptions however caused. This Agreement contains the entire agreement, written or verbal, of the parties hereto and supersedes any other prior or simultaneous agreement.

Authorization:

As Authorized Agent of the Company, I authorize Payrite to create online access to my payroll account. I have read, understand, and agree to the 'Online Account Access Authorization & Agreement' as written above.

X _____ Date: _____

Authorized Signature



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